Versus Arthritis

Job description

Job title: Professional Engagement Officer - England

Reports to: Professional Engagement Manager - England

Department: Professional Engagement and Education Team

Directorate: Services and Devolved Nations

Our vision

A future free from arthritis.

Our mission

We won’t rest until everyone with arthritis has access to the treatments and support they need to live the life they choose with real hope of a cure in the future.

To deliver our mission we invest in world class research, deliver high quality services and campaign on the issues that matter most to people with arthritis. We have developed an ambitious five-year strategy, complimented by our research strategy to help us achieve our vision and mission.

**Our values**

We are United, Compassionate, Inclusive and Brave in all that we do.

**Services and Devolved Nations Directorate**

The Services and Devolved nations Directorate delivers impact and change for people with arthritis through our support services of a helpline, online community and other digital tools, to our community across our four nations so that people can connect and learn the tools to self-management and keep active. We support people of all ages by delivering peer support, workshops and residentials to young people. We educate and train health professionals to better understand arthritis and engage with our research. We are leaders in influencing governments to promote the importance of arthritis and enable change across our health and social care systems.

Job purpose

To build a network of health and care practitioners and undertake nation-based engagement and influencing activities across England. To help promote and support MSK training events and conferences for the health and social care workforce and support locality based quality improvement activities in order to improve outcomes for people with arthritis.

Main duties

* To instigate a range of influencing, engagement and networking activities with healthcare professionals, academics, researchers and relevant political, health and social care forums in order to keep informed, to influence best practice and to build a comprehensive stakeholder database.
* To promote educational projects, resources, events and networks and identify potential income generation opportunities.
* To inform, influence and promote best practice within the charity and the wider nation by keeping up to date on nation-based legislation, policy, practice and research.
* To facilitate involvement of people with lived experience in quality improvement and education projects, ensuring their voices are heard by decision makers and that they feel equipped to participate.
* To support the identification of opportunities to increase the impact of the organisation and to deliver nation-specific [Professional Engagement & Education Team] commissioned activities.
* To work collaboratively with the team to inform and shape team activities.
* To measure and report the impact of work undertaken.
* To embrace, embed, model and deliver our organisational values and commitments throughout all activity.
* To ensure all designated training is completed and all activity is delivered in line with organisational policy and practice.
* To embrace a safeguarding culture where everyone has responsibility for the safeguarding and wellbeing of vulnerable adults and children.
* To undertake any other duties as appropriate to the role and organisational requirements.

Key stakeholders and relationships (internal/external)

* Involved people and volunteers
* Professional Engagement and Education Team (PEET)
* UK Delivery and Young People and Families teams
* MSK health and care practitioners
* Academics and researchers.

End of job description. Person specification on following page.

Versus Arthritis

Person specification

Experience and knowledge

* Experience of working within the third and/or public sector, preferably within the fields of health and social care, and have a good knowledge of the health and social care landscape.
* Experience of leading projects with a range of audiences and of using insight methods to inform areas of work.
* Experience of community development approaches including co-production and co-design and involving people with lived experience in decision making.

Skills

* Proven ability of effective partnership working including people with lived experience.
* Ability to promote and undertake activities which support the ability of the charity to generate income.
* Ability to work independently and manage own workload.
* Ability to evaluate and gather impact data in relation to activities undertaken.
* Ability to establish, manage and maintain a range of relationships across the health, care and research landscape.
* Ability to work collaboratively and be a supportive member of the Professional Engagement and Education Team as well as the wider organisation.
* Excellent written and verbal communication skills; able to communicate complex and sensitive issues with ease and deliver appropriately tailored messages to key health and care professionals.
* Good working knowledge of Microsoft Office Suite especially Outlook, Word, Excel and PowerPoint and digital working skills.
* Willingness to travel across the UK as required to attend meetings and events with a willingness to attend occasional evening and weekend events and meetings.

Desirable experience, knowledge and skills

* Knowledge and understanding of arthritis and other musculoskeletal (MSK) conditions.
* Knowledge and understanding of self-management.
* Knowledge and understanding of the social model of disability.

Criminal Record Check

Versus Arthritis is committed to keeping children, young people and vulnerable adults safe from harm. We will undertake safer recruitment practices and relevant checks applicable for the role.

This role DOES NOT require a Criminal Record check.

End of person specification.